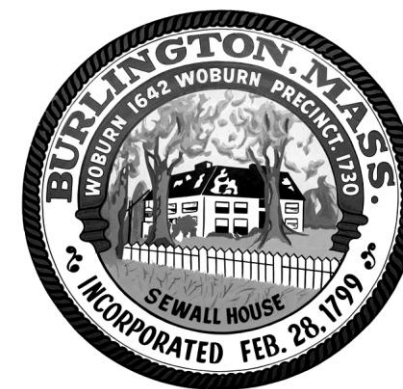


Burlington High School Project
School Building Committee Meeting #20
July 10, 2025 @ 6:30 PM



1. Call to Order & Pledge of Allegiance
2. Public Comment (15 minutes)
3. Approval of June 12th and June 26th, 2025 Meeting Minutes (vote expected)
4. Invoices for Approval and Budget Update (vote expected)
5. CM@ Risk Update (vote expected)
6. Tappé Architects – Project Update
7. Project Schedule
8. Community Outreach Update
9. Other Topics not Reasonably Anticipated 48 hours prior to the meeting
10. Next Meetings
11. Adjourn

2. Public Comment

3. Approval of Previous Meeting Minutes

1. June 12th, 2025, Meeting Minutes – approval (vote required)
 - "Motion to approve meeting minutes from the June 12th, 2025, SBC meeting"

2. June 26th, 2025, Meeting Minutes – approval (vote required)
 - "Motion to approve meeting minutes from the June 26th, 2025, SBC Meeting"

4. Invoices for Approval

Dore and Whittier Management Partners, LLC

Please send payments to;
212 Battery Street
Suite 1
Burlington, VT 05401

Town of Burlington
123 Cambridge Street
Burlington, MA 01803

Invoice number 00020
Date 06/30/2025

Project 23-0130 BURLINGTON HIGH SCHOOL,
BURLINGTON, MA

Attn: Nichole Coscia, Business Manager

For Date Range: June 1 to June 30, 2025

Description	Contract Amount	Prior Billed	Current Billed	Remaining	Total Billed
Project Initiation & Pre-Designer Selection	60,000.00	60,000.00	0.00	0.00	60,000.00
Feasibility	200,000.00	200,000.00	0.00	0.00	200,000.00
Schematic Design	190,000.00	82,000.00	18,000.00	90,000.00	100,000.00
Total	450,000.00	342,000.00	18,000.00	90,000.00	360,000.00

Invoice total **18,000.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
00019	05/31/2025	18,000.00		18,000.00			
00020	06/30/2025	18,000.00	18,000.00				
Total		36,000.00	18,000.00	18,000.00	0.00	0.00	0.00



Tappé Architects, Inc.
Six Edgerly Place
Boston, MA 02116
www.tappe.com
617-451-0200

Nichole Coscia
Business Manager
123 Cambridge Street
Burlington, MA 01803

July 2, 2025
Invoice No: 250608

Project A2404.00 Burlington High School Study

Professional Services from June 1, 2025 to June 30, 2025

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Feasibility Study	308,600.00	100.00	308,600.00	308,600.00	0.00
Schematic Design	450,000.00	50.00	225,000.00	150,000.00	75,000.00
Extra Services	191,400.00	85.7471	164,120.00	164,120.00	0.00
Total Fee	950,000.00		697,720.00	622,720.00	75,000.00
Total Fee					75,000.00

Consultants

R-Civil Eng.				13,263.81	
Total Consultants			1.1 times	13,263.81	14,590.19
Total this Invoice					\$89,590.19

Outstanding Invoices

Number	Date	Balance
250509	5/30/2025	79,950.00
Total		79,950.00

cc: via email

Terry Hartford: thartford@doreandwhittier.com
Rachel Rincon: rrincon@doreandwhittier.com
Bob Curcio: bcurcio@doreandwhittier.com

Approved By: _____

Town of Burlington

Invoice number 00020

Invoice date 06/30/2025

Page 1

7/10/2025

5

4. Invoices for Approval

- "Motion to approve Dore & Whittier Invoice No. 20 June 2025 in the amount of \$18,000.00"
- "Motion to approve Tappé Invoice No. 250608 June 2025 in the amount of \$89,590.19"

4. Budget Update



Project Details

DWMP Project No.	23-0130	Project Type	High School
Project Name	Burlington High School	Scope Type	Addition-Renovation
Project Address	123 Cambridge St Burlington, MA 01803	MSBA Project?	No
Project Phase	Feasibility Study		
Phase End-Date	11/30/2025		
Phase % Complete	79%		

[✎ Edit Project Details](#)

- Budgets
- Budget Transfers
- Contracts
- Invoices
- Vendors
- Meetings
- Monthly Reporting

Project Budget Summary

Budget Category	Orig. Budget	Transfers	Upd. Budget	Contract Amt.	% Committed	Expended	% Expended	Contract Remain'g	Bud. Balance
☐ 0000-0000 Feasibility Study Agreement									
0001-0000: OPM - Feasibility Study	\$450,000.00	\$0.00	\$450,000.00	\$450,000.00	100%	\$342,000.00	76%	\$108,000.00	\$0.00
0002-0000: A&E - Feasibility Study	\$758,600.00	\$0.00	\$758,600.00	\$758,600.00	100%	\$458,600.00	60%	\$300,000.00	\$0.00
0003-0000: Extra Services	\$191,400.00	\$0.00	\$191,400.00	\$191,400.00	100%	\$164,120.00	85%	\$27,280.00	\$0.00
0004-0000: Other	\$100,000.00	\$0.00	\$100,000.00	\$39,907.94	39%	\$39,907.94	100%	\$0.00	\$60,092.06
Total - ☐ 0000-0000 Feasibility Study Agreement	\$1,500,000.00	\$0.00	\$1,500,000.00	\$1,439,907.94	339%	\$1,004,627.94	322%	\$435,280.00	\$60,092.06
Total	\$1,500,000.00	\$0.00	\$1,500,000.00	\$1,439,907.94	339%	\$1,004,627.94	322%	\$435,280.00	\$60,092.06

5. CM@Risk Update

CM@Risk Selection Timeline

- Develop Construction Manager at Risk (CMR) sub-committee → 03/13/2025
- Attend Select Board Meeting to vote to allow the OPM to submit an application to the Inspector General for the use of a Construction Manager at Risk → 04/14/25
- Submit OIG Application → 04/15/25
- Develop Request for Qualifications (RFQ) → 04/15/25 – 04/18/2025
- Review RFQ with CMR sub-committee → 04/28/2025
- Submit the RFQ to the Central Register, Newspaper, COMMBUYS → 05/01/25
- RFQ goes live → 05/07/25
- CMR qualifications due → 05/28/2025 (a total of 7 firms pre-qualified)
- Issue CMR Request for Proposals (RFP) → 05/30/2025
- CMR site walkthrough → 06/05/2025
- Select Interview Time & Date for CM Firms → SBC Meeting on 06/12/2025 (names to be randomly drawn)
- CMR proposals due → 06/27/2025
- Review proposals with CMR sub-committee → 06/27 – 07/07/2025
- Interview CMR firms on 07/08/2025 and 07/09/2025
- **CM@Risk Sub-Committee to make recommendation to School Building Committee → 07/10/2025**
- **Award Schematic Design (SD) Purchase Order (PO) → 07/11/2025**

5. CM@Risk Update

Proposals Submitted by the following firms:

- Bond Building
- Consigli
- Gilbane
- Rich-Shawmut Partners
- Skanska
- Suffolk

Interviews were held with each firm on July 8th and 9th

5. CM@Risk Vote

- "Motion to accept the recommendation of the CM selection subcommittee and to authorize the Town of Burlington to enter into an agreement for \$40,000 with *(insert recommended CM firm)* for Pre-construction Phase services."

6. Tappe Update – Site Plan



1. Entrance Plaza
2. Staff Parking Lot (76 Spaces)
3. Bus Drop-off Lane
4. Car Drop-off Lane
5. Outdoor Classroom
6. Outdoor Dining
7. Pre-K Playground
8. Loading Dock

Existing Parking: 281
Proposed Parking Space: 332
Parking Net Change: +51

— Bus Dropoff
— Parent Dropoff



6. Tappe Update – Site Plan



 **WARNER LARSON**
LANDSCAPE ARCHITECTS



Stacked Stone
Seat Wall

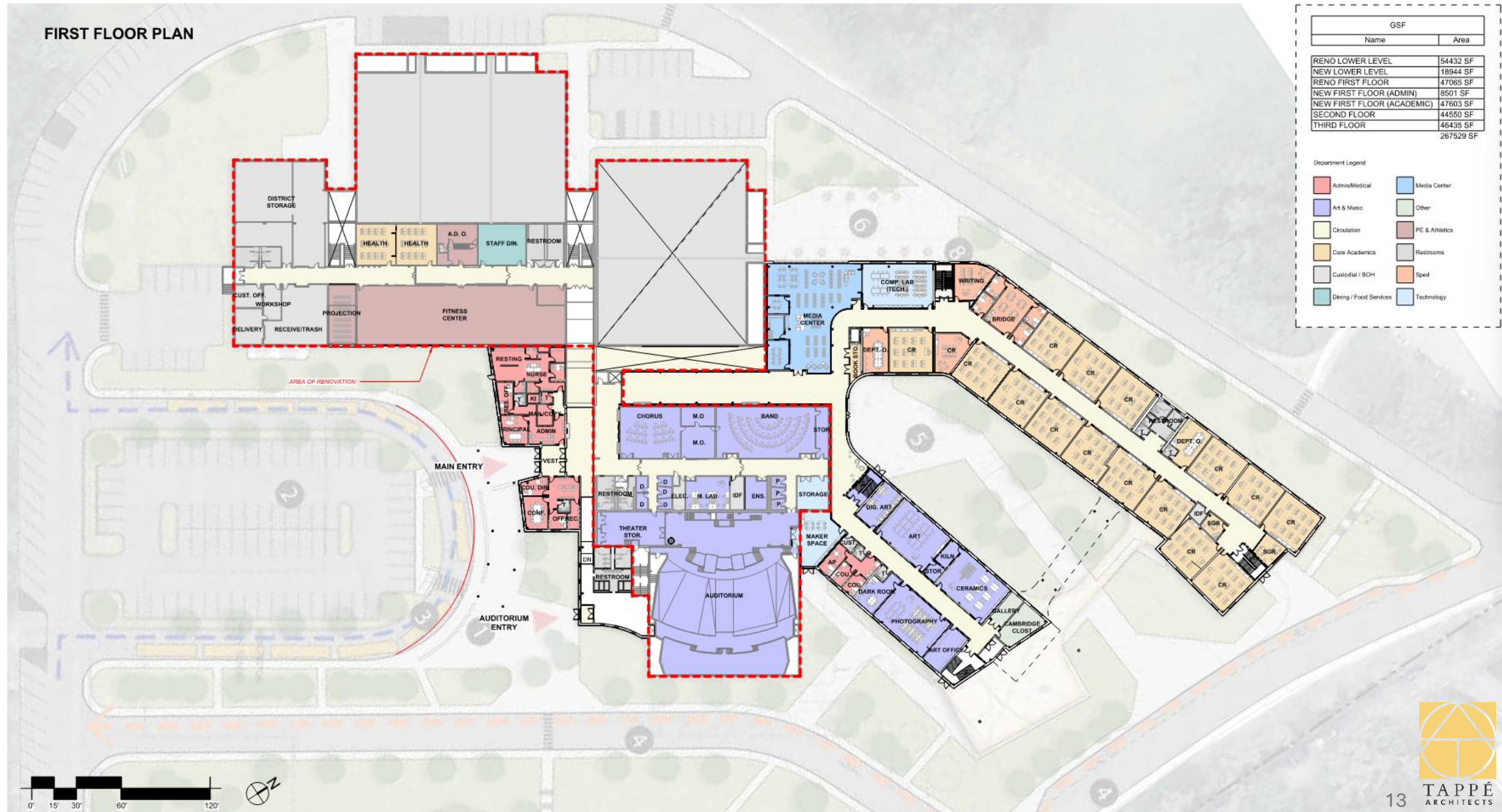


Curved Benches



Stone Wall

6. Tappe Update - BHS Floor Plans

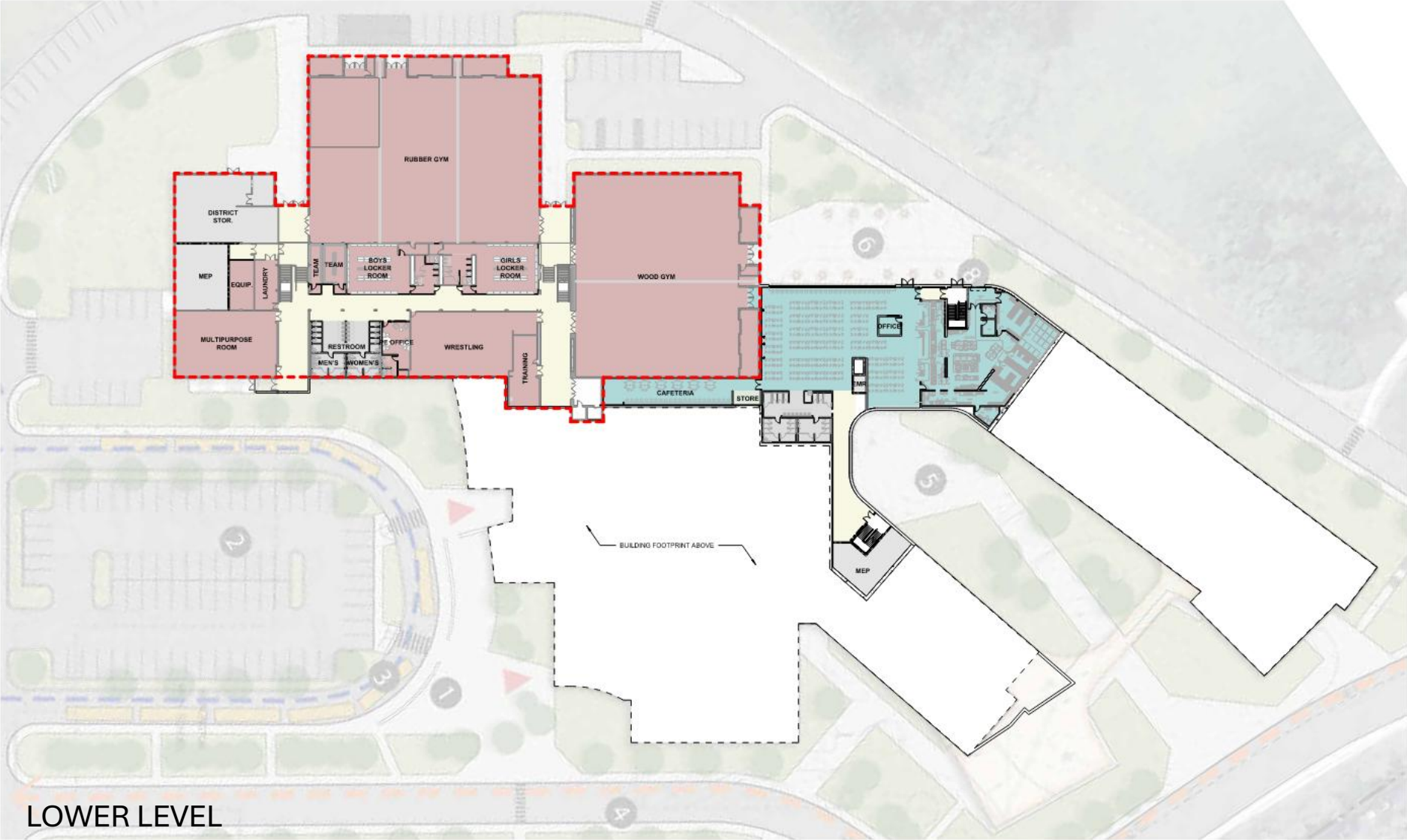


6. Tappe Update - BHS Floor Plans



THIRD FLOOR PLAN

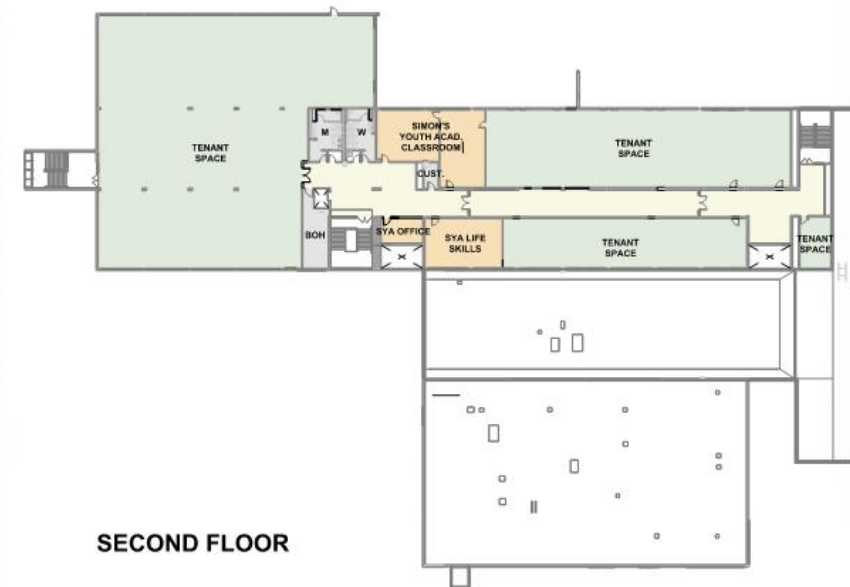
6. Tappe Update - BHS Floor Plans



LOWER LEVEL

- Department Legend
- Circulation
 - Custodial / BOH
 - Dining / Food Services
 - Other
 - PE & Athletics
 - Restrooms

6. Tappe Update – Center for Education Floor Plans



6. Tappe Update – Exterior Finishes & Materials

NEAUTRAL
BRICK



PHENOLIC PANEL
(WOOD FINISH)



METAL PANEL



EXISTING CONCRETE
(TO BE POWERWASHED,
REPAIRED & SEALED)

6. Tappe Update – Exterior Finishes & Materials



NEAUTRAL UTILITY
BRICK (FIELD)



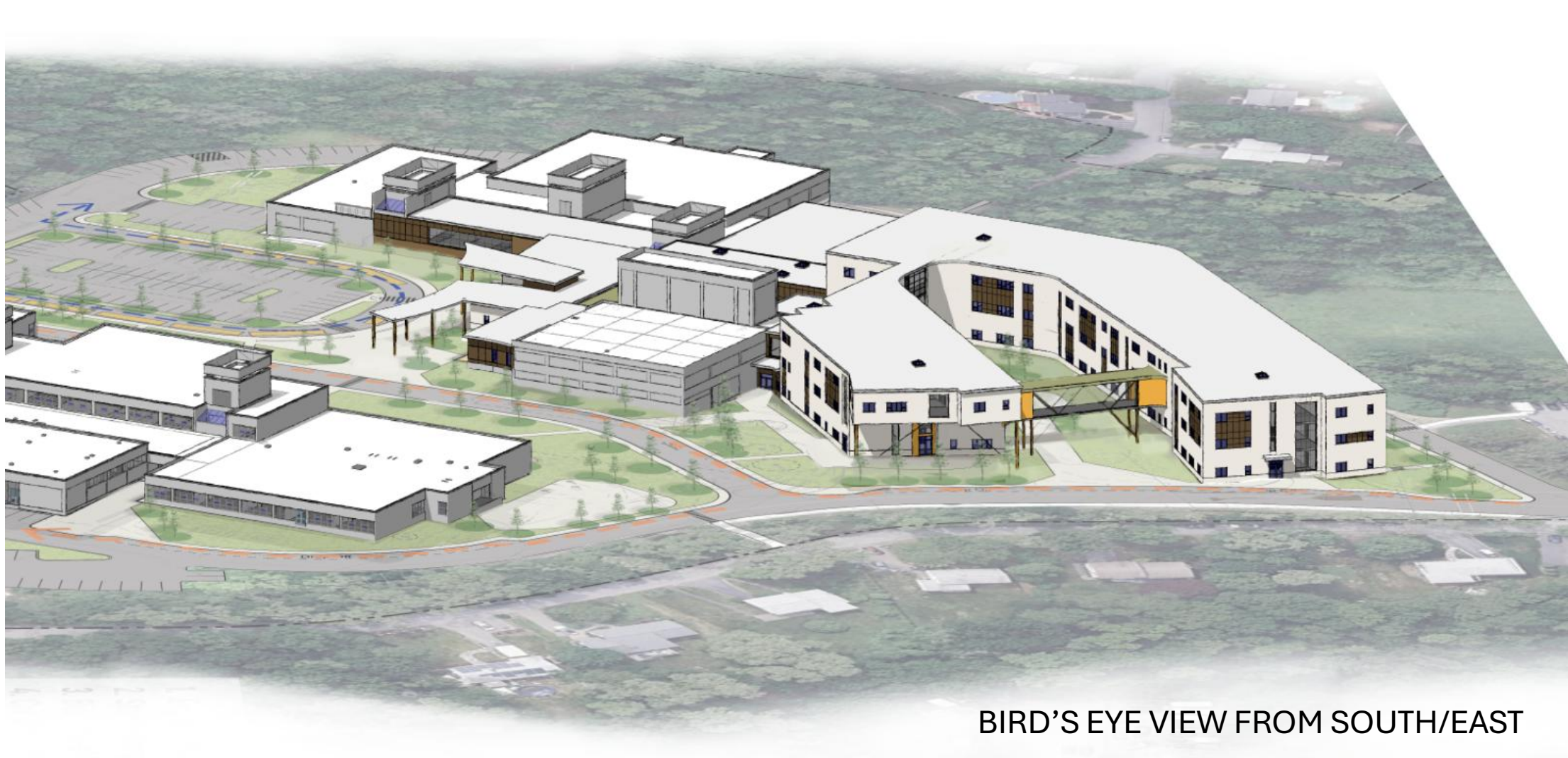
NEAUTRAL LINEAR
BRICK (BASE)



METAL PANEL
(ACCENT)



PHENOLIC PANEL – WOOD FINISH
(ACCENT)



BIRD'S EYE VIEW FROM SOUTH/EAST

NEW CONSTRUCTION EXTERIOR FINISHES & MATERIALS

6. Tappe Update – Exterior Finishes & Materials



NEAUTRAL UTILITY
BRICK (FIELD)



NEAUTRAL LINEAR
BRICK (BASE)



METAL PANEL
(ACCENT)



PHENOLIC PANEL – WOOD FINISH
(ACCENT)



BIRD'S EYE VIEW FROM NORTH/WEST

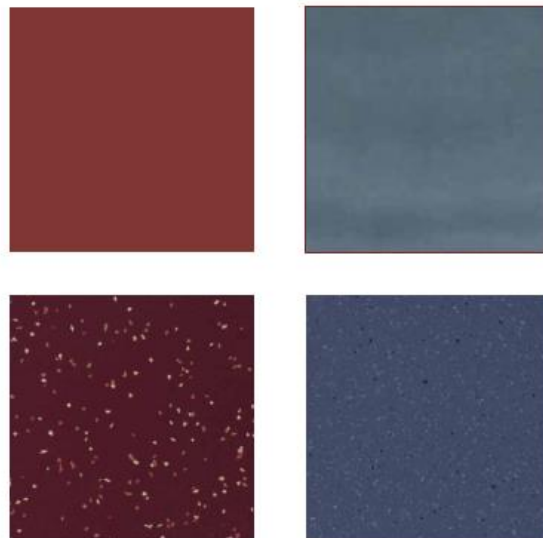
6. Tappe Update – Interior Finishes & Materials

INTERIOR CONCEPTS



NEUTRAL PALETTE

- NEUTRAL FLOORS IN MULTIPLE SHADES FOR VISUAL INTEREST
- WOOD ACCENTS



ACCENTS IN KEY AREAS

- SCIENCE
- MUSIC
- STUDENT SUPPORT
- ATHLETICS

6. Tappe Update – Interior Finishes & Materials

FLOOR FINISHES



CARPET



VINYL QUARTZ TILE



RESINOUS (EPOXY)



6. Tappe Update – Interior Finishes & Materials

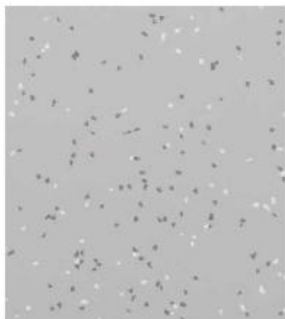
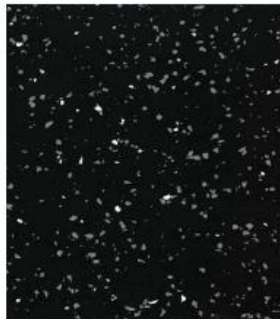
FLOOR FINISHES



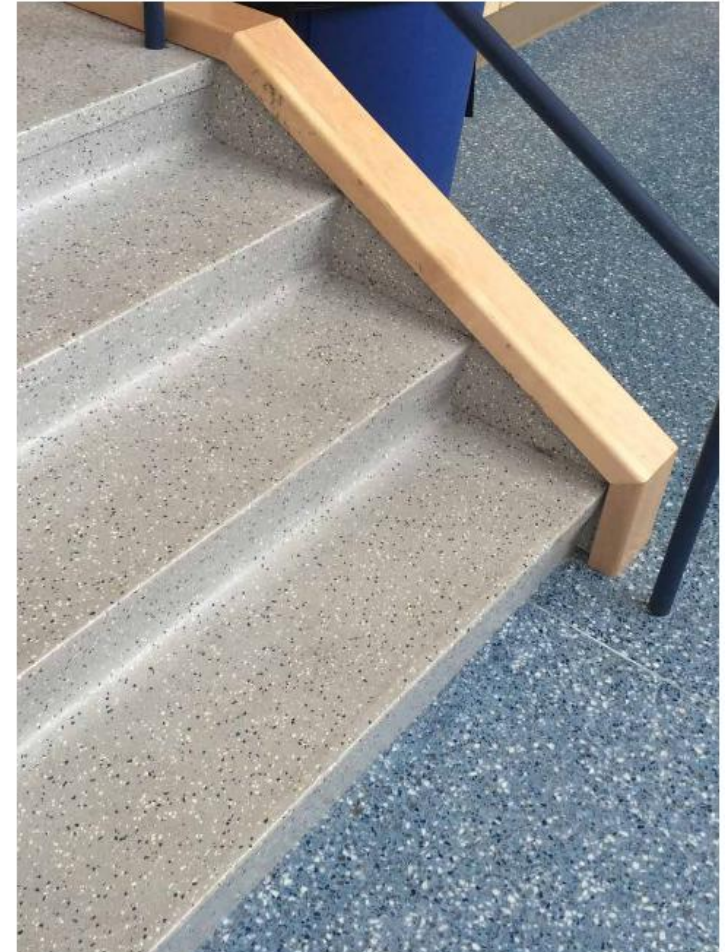
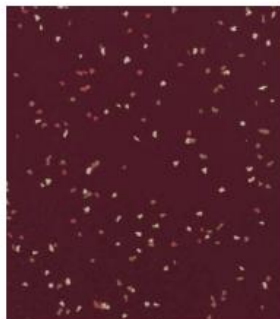
ATHLETIC WOOD



ATHLETIC RUBBER

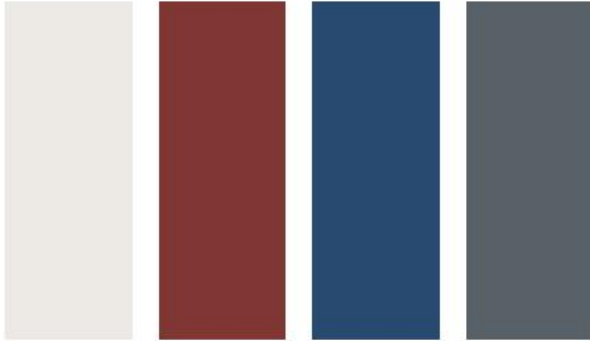


STAIR RUBBER



6. Tappe Update – Interior Finishes & Materials

WALL FINISHES



PAINT



PORCELAIN TILE



CERAMIC TILE

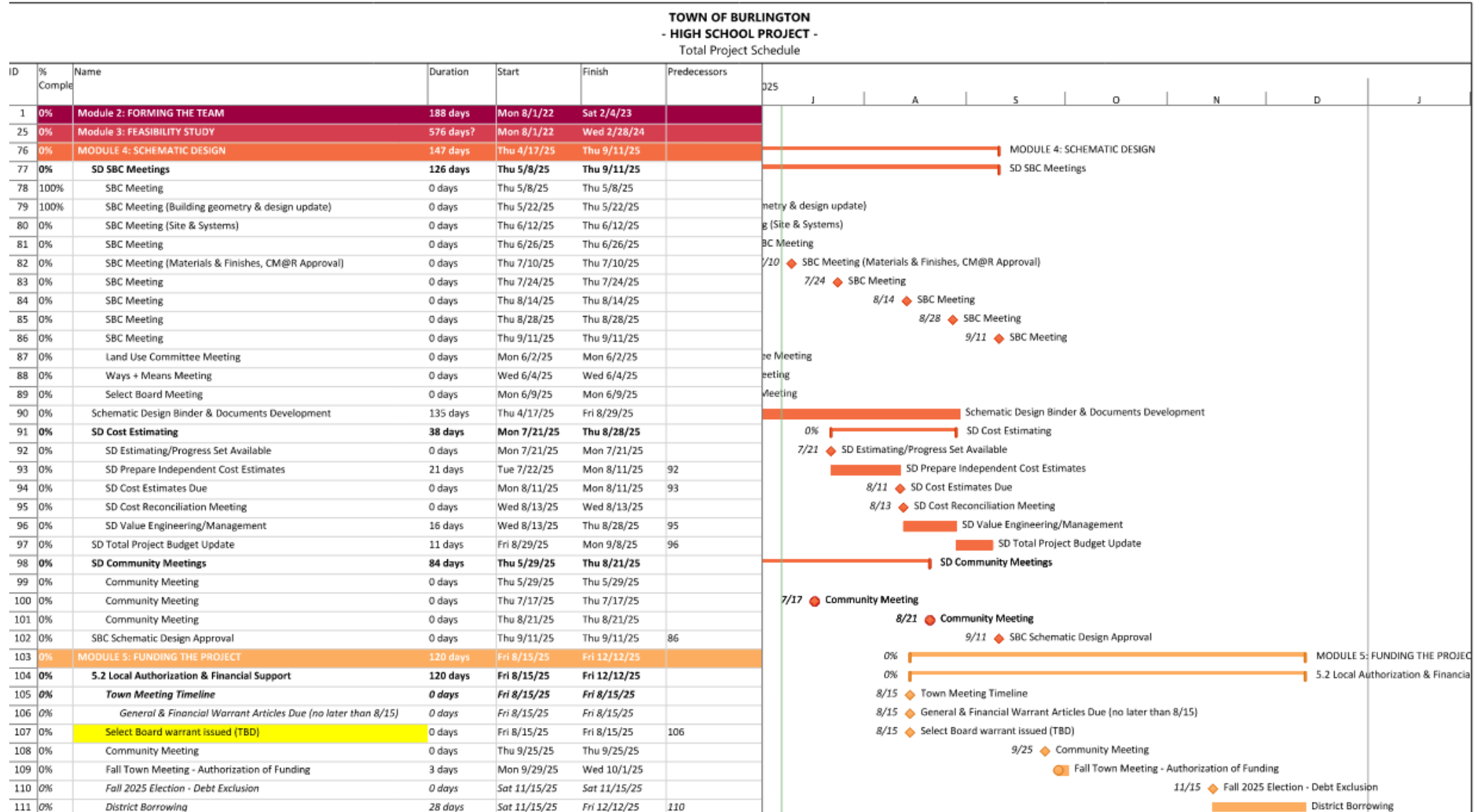


6. Tappe Update – Interior Finishes & Materials

WALL GRAPHICS



7. Schedule



8. Community Outreach Update

Community Meeting – 7/17 (SD Update) and 8/21

Informational Handout / Flyer Updated and available for distribution

Burlington Events – Registered for Burlington Day on 8/2 with more events being considered

Project Updates – Coordinating with Dave Kartunen for a series of short and informational videos to be sent out at the end of summer/early September (before Town Meeting) to cover the following:

- MSBA and funding
- Existing conditions
- Construction options and design selection
- Current design and cost
- Taxpayer costs and debt exclusion

Remaining Agenda Items

9. Other Topics not Reasonably Anticipated 48 hours prior to the meeting

10. Next meetings – refer to following slide

11. Adjourn

10. Upcoming Meetings

- Community Meeting on Schematic Design July 17
- SBC Meeting July 24, 2025 @ 6:30 p.m. (virtual only, Schematic Design Update)
- SBC Meeting August 14, 2025 @ 6:30 p.m.
- SBC Meeting August 28, 2025 @ 6:30 p.m. (virtual only, Schematic Design Update)
- SBC Meeting September 11, 2025 @ 6:30 p.m. (discuss date given Town Meeting)
- Community Meeting on Schematic Design August 21
- Community Meeting dates in September to be determined
- Town Meeting September 29th
- Working Group / Programming Meetings per Tappé Workplan

Cost Effective

Thoughtful

Collaborative

Detailed

Committed

Creative

Experienced

Proactive