

Burlington High School Project
School Building Committee Meeting #22
August 14, 2025 @ 6:30 PM

8/14/2025



TAPPÉ
ARCHITECTS



DORE + WHITTIER



CONSIGLI
Est. 1905

1. Call to Order & Pledge of Allegiance
2. Public Comment (15 minutes)
3. Approval of July 10th and July 24th, 2025 Meeting Minutes (vote expected)
4. Invoices for Approval, Commitments, and Budget Update (vote expected)
5. Center for Education Update
6. Project Estimate and Submission to Select Board (vote expected)
7. Project Schedule and Select Board/Town Meeting Submission Schedule
8. Community Outreach Update
9. Other Topics not Reasonably Anticipated 48 hours prior to the meeting
10. Upcoming Meetings
11. Adjourn

2. Public Comment

3. Approval of Previous Meeting Minutes

1. July 10th, 2025, Meeting Minutes – approval (vote required)
 - "Motion to approve meeting minutes from the July 10th, 2025, SBC meeting"

2. July 24th, 2025, Meeting Minutes – approval (vote required)
 - "Motion to approve meeting minutes from the July 24th, 2025, SBC Meeting"

4. Invoices for Approval

Dore and Whittier Management Partners, LLC
Please send payments to:
212 Battery Street
Suite 1
Burlington, VT 05401

Town of Burlington
123 Cambridge Street
Burlington, MA 01803

Invoice number 00021
Date 07/31/2025

Project 23-0130 BURLINGTON HIGH SCHOOL,
BURLINGTON, MA

Attn: Nichole Coscia, Business Manager

For Date Range: July 1 to July 31, 2025

Description	Contract Amount	Prior Billed	Current Billed	Remaining	Total Billed
Project Initiation & Pre-Designer Selection	60,000.00	60,000.00	0.00	0.00	60,000.00
Feasibility	200,000.00	200,000.00	0.00	0.00	200,000.00
Schematic Design	190,000.00	100,000.00	18,000.00	72,000.00	118,000.00
Total	450,000.00	360,000.00	18,000.00	72,000.00	378,000.00

Invoice total 18,000.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
00021	07/31/2025	18,000.00	18,000.00				
Total		18,000.00	18,000.00	0.00	0.00	0.00	0.00



Tappé Architects, Inc.
Six Edgerly Place
Boston, MA 02116
www.tappe.com
617-451-0200

Nichole Coscia
Business Manager
123 Cambridge Street
Burlington, MA 01803

July 30, 2025
Invoice No: 250708

Project A2404.00 Burlington High School Study

Professional Services from July 1, 2025 to July 31, 2025

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Feasibility Study	308,600.00	100.00	308,600.00	308,600.00	0.00
Schematic Design	450,000.00	66.6667	300,000.00	225,000.00	75,000.00
Extra Services	191,400.00	85.7471	164,120.00	164,120.00	0.00
Total Fee	950,000.00		772,720.00	697,720.00	75,000.00
Total Fee					75,000.00
Total this Invoice					\$75,000.00

Outstanding Invoices

Number	Date	Balance
250509	5/30/2025	79,950.00
250608	7/2/2025	89,590.19
Total		169,540.19

cc: via email
Terry Hartford
Bob Curcio
Nick Ward

Approved By:

4. Invoices for Approval

- "Motion to approve Dore & Whittier Invoice No. 21 July 2025 in the amount of \$18,000.00"
- "Motion to approve Tappé Invoice No. 250708 July 2025 in the amount of \$75,000.00"

4. Commitments for Approval

- "Motion to approve kartooneDU proposal for 5 informational videos priced at \$795.00 each for a total of \$3,975.00"



PROPOSAL FOR BUILDING PROJECT INFORMATIONAL SERIES

Timeline:

kartooneDU and the SBC will set a mutually agreed upon timeline of completion to coincide with each pillar video's production the SBC identifies.

Offerings:

1. (5) Informational Video Pillars

Licensed at \$795.00 / pillar
Total Outlay: \$3,975.00

The SBC will license this content for its unlimited use, in perpetuity, within the territory of Burlington Public School District. The SBC acknowledges in the licensing agreement that the animated content kartooneDU produces may be repurposed for other school districts' own building project media. kartooneDU will never repurpose the SBC's or its contractors' intellectual property, such as photos, architectural renderings, and logos.

The SBC recognizes the pricing offered per pillar is offered only for the production of animated media content on topics related to the high school project.

All videos within this project will be licensed under one agreement. The SBC has no obligation to determine in advance the number of pillars they would like to produce. Each pillar will be invoiced upon delivery of the video(s) and payment will be due in (30) days.

4. Budget Update



Project Details

DWMP Project No.	23-0130	Project Type	High School
Project Name	Burlington High School	Scope Type	Addition-Renovation
Project Address	123 Cambridge St Burlington, MA 01803	MSBA Project?	No
Project Phase	Feasibility Study		
Phase End-Date	11/30/2025		
Phase % Complete	81%		

[✎ Edit Project Details](#)

- Budgets
- Budget Transfers
- Contracts
- Invoices
- Vendors
- Meetings
- Monthly Reporting

Project Budget Summary

Budget Category	Orig. Budget	Transfers	Upd. Budget	Contract Amt.	% Committed	Expended	% Expended	Contract Remain'g	Bud. Balance
☏ 0000-0000 Feasibility Study Agreement									
0001-0000: OPM - Feasibility Study	\$450,000.00	\$0.00	\$450,000.00	\$450,000.00	100%	\$360,000.00	80%	\$90,000.00	\$0.00
0002-0000: A&E - Feasibility Study	\$758,600.00	\$0.00	\$758,600.00	\$758,600.00	100%	\$533,600.00	70%	\$225,000.00	\$0.00
0003-0000: Extra Services	\$191,400.00	\$0.00	\$191,400.00	\$191,400.00	100%	\$164,120.00	85%	\$27,280.00	\$0.00
0004-0000: Other	\$100,000.00	\$0.00	\$100,000.00	\$54,498.13	54%	\$54,498.13	100%	\$0.00	\$45,501.87
Total - ☏ 0000-0000 Feasibility Study Agreement	\$1,500,000.00	\$0.00	\$1,500,000.00	\$1,454,498.13	354%	\$1,112,218.13	336%	\$342,280.00	\$45,501.87
Total	\$1,500,000.00	\$0.00	\$1,500,000.00	\$1,454,498.13	354%	\$1,112,218.13	336%	\$342,280.00	\$45,501.87

5. Center for Education Update

		Programs at the Center for Education		COMMENT
		AREA IN EXISTING BUILDING (Burlington High School) <i>Located throughout the existing building.</i>	AREA IN EXISTING PORTION TO REMAIN (The Center for Education) <i>Programs to remain in existing locations or to relocate from the portion of the existing building that is to be demolished.</i>	
EXISTING PROGRAMS AT BHS TO REMAIN	Central Admin	12,682	12,682	No change.
	BPS Tech. (Includes AREA123)	5,564	4,588	Existing office suite to remain. BTech space that is currently located in the existing library is to be relocate to an existing unoccupied room that was previously a classroom.
	BECC	12,800	23,186	Relocated from portion of existing building to be demolished to former cafeteria. Space to receive full renovation to meet program needs & expansion goals.
	BCAT	3,142	3,372	Existing production studio and office to remain. An existing unoccupied room has been designated as additional BCAT storage.
	Science Center	2,897	1,659	Relocated to face new high school.
	District Maintenance	3,421	3,421	No change.
	District Storage	18,528	2,332	Relocated from portion of existing building in basement to be demolished.
	Childhood Development	1,435	1,470	Relocated from portion of existing building to be demolished.
	BHS Robotics	558	1,810	Relocated from portion of existing building to be demolished to larger unoccupied space to meet program needs.
	Simon's Youth Academy	1,023	2,215	Relocated from portion of existing building to be demolished to larger unoccupied space to meet program needs.
NEW	Family Welcome Center		1,102	Former classroom space that has been reassigned as the Family Welcome Center.
	Career Pathways/Open Programming		18,110	Former classroom space that is not programmed and can serve as a dedicated space for Career Pathways.
Total:		62,050	75,947	

CENTER FOR EDUCATION GSF	
First Floor	68,196
Second Floor	26,918
Total:	95,114*

*Area includes program above as well as circulation, restrooms, and custodial/mechanical space.

5. Center for Education Update

Center for Education Programming

- **BPS Central Administration** – central office space for BPS admin
- **BPS Technology** – central location for BPS tech. services
- **Burlington Early Childhood Center** – enlarged and redesigned learning space for preschool students
- **Burlington Community Access Television** – central office space for BCAT programming
- **Science Center** – provides enhanced science curriculum to local BPS students
- **District Maintenance and Storage** – storage space for BPS and other town services
- **Early Childhood Development** – educational program for BHS students to collaborate with preschool students to understand early childhood stages and theories which is beneficial for critical thinking and students interested in educational careers or family care
- **Robotics** – extracurricular program for BHS students to enhance their scientific learning experience
- **Simon's Youth Academy** – supportive alternative program which helps BHS students overcome graduation barriers and provides credit recovery opportunities
- **Family Welcome Center** – houses the student information office where new students and families are registered and welcomed to the district
- **Career Pathways Programs** – connects BHS students with industry partners that provides opportunities to earn certifications and early college credits in early education, business, artificial intelligence, cybersecurity, etc.

6. Project Estimate and Submission to Select Board (vote expected)

DIV	DESCRIPTION	RECONCILED			DELTA (%)
		Cost Consultant	CONSIGLI	CONSIGLI-Cost Consultant	
A10	FOUNDATIONS	\$12,139,518	\$11,700,541	(\$438,977)	-3.6%
B10	SUPERSTRUCTURE	\$14,504,735	\$14,059,791	(\$444,944)	-3.1%
B20	EXTERIOR ENCLOSURE	\$19,300,306	\$19,636,569	\$336,263	1.7%
B30	ROOFING	\$8,916,943	\$9,004,627	\$87,684	1.0%
C10	INTERIOR CONSTRUCTION	\$13,864,984	\$14,148,427	\$283,443	2.0%
C20	STAIRS	\$924,760	\$954,522	\$29,762	3.2%
C30	INTERIOR FINISHES	\$10,052,383	\$10,335,018	\$282,635	2.8%
D10	CONVEYING SYSTEMS	\$362,400	\$364,026	\$1,626	0.4%
D20	PLUMBING	\$11,566,333	\$11,742,841	\$176,508	1.5%
D30	HVAC	\$33,051,652	\$32,518,159	(\$533,493)	-1.6%
D40	FIRE PROTECTION SYSTEMS	\$3,191,397	\$3,153,081	(\$38,316)	-1.2%
D50	ELECTRICAL SYSTEMS	\$24,765,831	\$25,953,276	\$1,187,445	4.8%
E10	EQUIPMENT	\$2,078,577	\$2,017,177	(\$61,400)	-3.0%
E20	FURNISHINGS	\$3,279,560	\$3,285,561	\$6,001	0.2%
F10	SPECIAL CONSTRUCTION	\$0	\$0	\$0	0.0%
F20	SELECTIVE DEMOLITION	\$8,954,596	\$9,345,402	\$390,806	4.4%
G10	SITE PREPARATION	\$4,708,755	\$4,674,204	(\$34,551)	-0.7%
G20	SITE IMPROVEMENTS	\$5,722,291	\$5,672,652	(\$49,639)	-0.9%
G30	SITE CIVIL/MECHANICAL UTILITES	\$4,994,991	\$5,214,574	\$219,583	4.4%
G40	SITE ELECTRICAL UTILITIES	\$1,367,975	\$1,541,220	\$173,245	12.7%
Z10	GENERAL REQUIREMENTS	\$1,735,016	\$1,735,014	(\$2)	0.0%
Z20	CONTINGENCIES	\$0	\$0	\$0	0.0%
TOTAL DIRECT COSTS		\$185,483,003	\$187,056,682	\$1,573,679	0.8%

	Design/Estimate Contingency	\$22,383,960	\$22,394,649	\$10,689	0.0%
	Phasing Premiums (w/trades)	\$0	\$0	\$0	0.0%
	Tariff (Allowance)	\$2,797,995	\$2,799,331	\$1,336	0.0%
	SDI (Subcontractor Bonds)	\$1,520,515	\$1,111,298	(\$409,217)	-26.9%
	Construction Contingency	\$10,095,464	\$9,119,922	(\$975,542)	-9.7%
	General Conditions	\$10,750,000	\$10,750,000	\$0	0.0%
	General Requirements	\$11,191,980	\$11,399,902	\$207,922	1.9%
	Builders Risk Insurance	\$358,143	\$431,990	\$73,847	20.6%
	General Liability Insurance	\$2,971,923	\$3,239,927	\$268,004	9.0%
	Building Permit - NIC	\$0	\$0	\$0	0.0%
	Performance and Payment Bond	\$1,754,425	\$1,889,957	\$135,532	7.7%
	Fee	\$4,921,538	\$5,164,180	\$242,642	4.9%
	Escalation	\$12,124,645	\$13,586,087	\$1,461,442	12.1%
	Restroom + Concessions	\$1,050,000	\$1,050,000	\$0	0.0%
TOTAL MARKUPS		\$81,920,588	\$82,937,243	\$1,016,655	1.2%
TOTAL CONSTRUCTION COST		\$267,403,591	\$269,993,925	\$2,590,334	1.0%
Soft Costs (20%)		53,480,718	53,998,785	\$518,067	1.0%
Owner's Contingency (5%)		13,370,180	13,499,696	\$129,517	1.0%
TOTAL PROJECT COST		\$334,254,489	\$337,492,406	\$3,237,918	1.0%
Field House Alternate (including markups)		\$3,466,098	\$4,152,313	\$686,215	19.8%
Geothermal Alternate (including markups)		\$10,302,957	\$9,174,927	(\$1,128,030)	-10.9%

6. Project Estimate and Submission to Select Board(vote expected)

ARTICLE NUMBER - ____

ARTICLE NAME – BHS CONSTRUCTION PROJECT

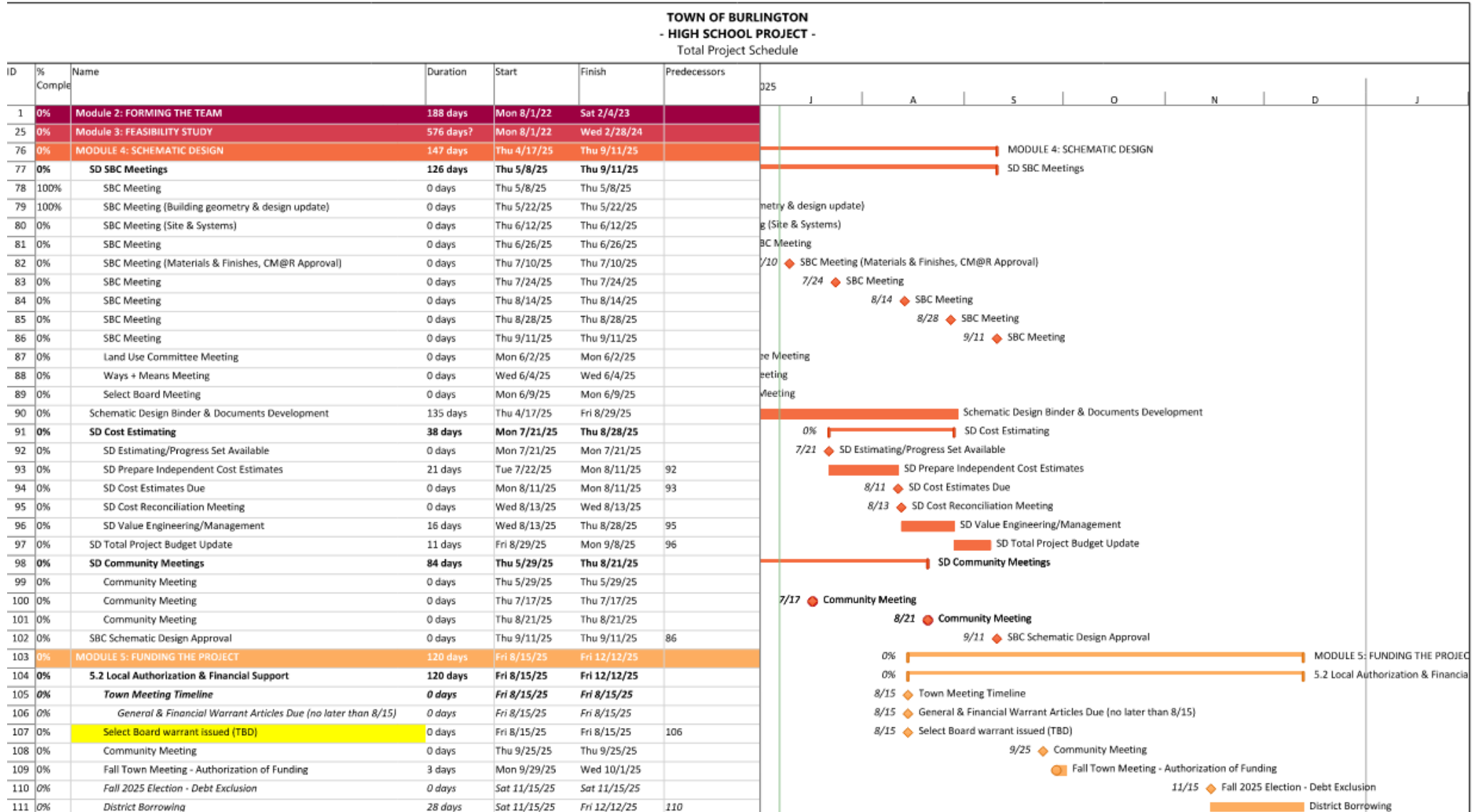
AMOUNT - \$____

To see if the Town will vote to borrow the sum of \$____ for the purpose of paying costs of project management. design services, constructing, equipping and furnishing a new and renovated Burlington High School, including the payment of all costs incidental or related thereto; that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7, provided, however, that any borrowing approved hereunder shall be contingent upon approval of a Proposition 2½ debt exclusion referendum under M.G.L. Chapter 59, Section 21C(k); or take any action related thereto.

Submitted by the Select Board

Requested by the School Committee

7. Project Schedule



7. Select Board/Town Meeting Submission Schedule

- August 11th – Select Board to approve schedule
- August 15th – Submit not to exceed number to Select Board after SBC approval on 14th
- Move September 11th SBC Meeting to September 9th (virtual)
 - Approve finalized estimate that will be presented to Town Meeting members
- September 10th – send finalized estimate to Town Administrator to include in Town Meeting materials
- September 12th – Town Meeting materials sent out to Town Meeting members
- September 25th – Info Session for Town Meeting Members at Marshall Simonds Middle School
- September 29 – Town Meeting
- October 9th – School Building Committee Meeting at 6:30 p.m.
- November 13th – School Building Committee Meeting at 6:30 p.m.
- November 15th – Debt Exclusion Vote

The Building Committee should formally reach out to the Town Clerk to request a schedule outlining the key dates and deadlines associated with a Special Election. For example, when mail-in ballots would need to be sent out and when early voting would need to begin.

8. Community Outreach Update

Completed Activities

- 7/30 – Met with kartoonEDU to discuss scripts for informational project videos and finalize posting schedule, more info on next slide
- 8/2 – Attended Burlington Day to spread project awareness with lots of positive feedback
- 8/6 – Attended Public Safety Night
- 8/11 – Select Board Meeting
- 8/14 – BCAT Interview

Upcoming Activities

- 8/21 – Community Meeting (SD Update)
- 9/18 – Planning Board Meeting
- 9/25 – Project Update for Town Meeting members (Marshall Simonds Middle School)
- 9/29 – Town Meeting
- Attending Community Events throughout September i.e. Beer Garden, etc.
- 10/14 – Council on Aging Presentation
- 11/15 – Debt Exclusion Vote

**FOX HILL
ELEMENTARY SCHOOL**



MSBA PROJECT



Town Meeting Vote
September 23rd



\$30+ Million
in MSBA Grants



\$5 Million
Energy Rebates

BURLINGTON
PUBLIC SCHOOLS

FIVE PILLAR VIDEOS:

Built for durability, flexibility, and repeatability. These 2–3 minute videos compile together for in–person events or can be shared individually on website/social media:

1. **Project Opportunity**
2. **Existing Conditions**
3. **Design Choices & Preferred Solution**
4. **Project Scope, Budget & CMR**
5. **Vote Implications & Financial Impact**

Remaining Agenda Items

9. Other Topics not Reasonably Anticipated 48 hours prior to the meeting

10. Upcoming Meetings – refer to following slide

11. Adjourn

10. Upcoming Meetings

- SBC Meeting August 28, 2025 @ 6:30 p.m. (virtual only, Schematic Design Update)
- SBC Meeting September 9, 2025 @ 6:30 p.m. (discuss date given Town Meeting)
- Community Meeting on Schematic Design August 21
- Community Meeting dates in September to be determined
- Planning Board Meeting September 18th, 2025
- Info Session for Town Meeting Members at MSMS September 25th
- Town Meeting September 29th
- SBC Meeting October 9th @ 6:30.p.m.
- Council on Aging October 14th
- SBC Meeting November 13th @ 6:30 p.m.

Cost Effective

Thoughtful

Collaborative

Detailed

Committed

Creative

Experienced

Proactive

